

## Property Inspection Checklist:

Address: \_\_\_\_\_

Date Insp: \_\_\_\_\_ Tenant Present: Yes / No

Gutters (cleaning needed)?

Downspouts ok and away from building?

Roof Leaks/Condition?

Fire extinguisher charged? Date?

Any musty odors smelled?

Any visual signs or smells of mold?

Under sink leaks?

Faucets Dripping?

Toilet flushes?

Water Heater Inspect, turn down if too hot.

Test Smoke alarms / replace batteries (#)

Outbuilding -Walk-Thru-

Sump Pumps Test?

Dehumidifier – Clean and Test

Run either Furnace or AC

Furnace

Change filter and visually inspect

AC Condenser - hose off

Cleanliness (rank 1 to 10)

Utility Cost:

Elec: \$ \_\_\_\_\_ Gas: \$ \_\_\_\_\_ Water: \$ \_\_\_\_\_

**3<sup>rd</sup> Inspection Yes /No**

**3<sup>rd</sup> inspections items:**

- Clean gutters
- Flush water heater
- Shopvac furnace and water heater
- Trim trees branches / saplings
- Double check toilet
- Check Drains

**Are tenants currently interested in purchasing?**

**Renter comments**

**Repairs requested by renter**

**General Comments / Items to Watch:**

**Repairs Did:**

(File in rental maintenance notebook)